

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE

AND

**SCHOOL NAME**  
**City, State**

I. PARTIES:

The parties to this Memorandum of Understanding (MOU) are the Animal and Plant Health Inspection Service (APHIS), Department of Agriculture (USDA), and **School Name, City, State.**

II. OBJECTIVES:

The objectives of this MOU are to provide a coordinated and focused effort for collaboration between APHIS and the school to 1) strengthen the quality and effectiveness of public education; 2) promote agriculture, conservation, environmental protection, and food science education in the public school system; 3) raise student awareness of the important impact agriculture has in the everyday lives of all citizens; and, 4) educate youth about career opportunities.

III. RESPONSIBILITIES:

In fulfilling the objectives of this MOU, the parties agree in accordance with legal requirements to participate in the following (but not limited to these) areas:

APHIS will:

- (1) provide tutoring/mentoring of students in order to strengthen student's reading, writing, analytical, and social skills;
- (2) provide in-class assistance to help augment and enhance the teaching of the sciences, math, and other classes;
- (3) provide resources in order to strengthen the computer-assisted instructional programs taught at the school;
- (4) provide students with the opportunity to interact with APHIS employees in the work environment through orientation visits, shadowing experiences, etc.; and,
- (5) provide in-school career awareness discussion and forums.

**School Name** will:

- (1) encourage and facilitate the optimum interaction of students, faculty, and administration with APHIS employees;
- (2) provide the necessary teaching opportunities/materials in order to take advantage of APHIS employees' availability and expertise;
- (3) allow, encourage, and facilitate student and faculty exposure to APHIS work (site(s); and,
- (4) facilitate career awareness forums and discussions.

IV. COSTS:

Nothing herein shall be construed as requiring APHIS or **School Name** to expend specific or additional funds in fulfillment of the purpose, objectives, or responsibilities set forth in this MOU, except as stated in the MOU or otherwise agreed to in writing by the parties of this MOU. All expenditures by APHIS are subject to the availability of yearly appropriation and related authorizations, as are any expenditures by **School Name**.

V. EFFECTIVE DATE:

This MOU shall become effective on the date of final signature and shall remain in effect indefinitely unless amended or otherwise changed by mutual written agreement. The MOU may be terminated at any time by either party upon 60 days written notice to the other party.

**SCHOOL NAME**

\_\_\_\_\_  
SCHOOL PRINCIPAL

\_\_\_\_\_  
DATE

**ANIMAL AND PLANT HEALTH INSPECTION SERVICE**

\_\_\_\_\_  
ADMINISTRATOR

\_\_\_\_\_  
DATE